

To,
The Director,
Bangalore City College,
Chelekare, Kalyan Nagar,
Bengaluru- 560043

Date: 01.07.2019

Sub: Requesting permission to Carry my PhD at ICAR NIVEDI Yelahanka reg.,

Respected Sir,

With respect to above cited subject I Kiran Kumar. B, Astd. Professor of biotechnology department and I am doing my Ph D work at REVA University Final year and need to complete my research work as earliest for the completion of the course. Hence I would like request you to grant me permission from half day regularly for period two months, such that I can carryout my Ph D pending work at ICAR NIVEDI. I would like that promiss you that I will complete my allotted work on time without hampering the college work.

Please grant me the permission in your esteemed institute and do the needful help.

Thanking you sir.

Yours sciencerly


B. Kiran Kumar.

*Granted with
permission from right
Mysr*

PRINCIPAL
BANGALORE CITY COLLEGE
No. 160, Cholikere Main Road,
Banawadi Outer Ring Road,
Kalyan Nagar (Post), Behind BMTC Bus Dep
Chelikere, Bangalore - 560 043



BANGALORE CITY COLLEGE

Performance Appraisal of Teaching Staff

1. Department : Biochemistry
2. Name of the faculty : Mrs. R. Gomathi
3. Classes Handled : UNDER GRADUATE ✓
POST GRADUATE ✓
TECHNICAL
PROFESSIONAL
4. Opinion of the Class : Satisfactory / Good / Very Good ✓
5. Years of Experience : 10 years . [increment of 3000/-]
6. Appraisal : Yes/No ✓
7. Other Activity : Reseach
Extension ✓
Extra Curricular
8. Leadership Qualities : Yes / No
9. Administrative Interest : Yes / No

An Increment of RS
3000/- w.e.f.
June 2019

Maya
PRINCIPAL
BANGALORE CITY COLLEGE
No. 160, Chalkere Main Road,
Banarwadi Outer Ring Road,
Kalyan Nagar (Post), Near BNTC Bus Depot,
Chalkere, Bangalore - 560 142

Signed By :

Date : June, 2019



BANGALORE CITY COLLEGE

Performance Appraisal of Teaching Staff

1. Department : Commerce & management
2. Name of the faculty : Archana. A. R
3. Classes Handled : UNDER GRADUATE ✓
POST GRADUATE ✓
TECHNICAL
PROFESSIONAL
4. Opinion of the Class : Satisfactory / Good / Very Good ✓
5. Years of Experience : 02
6. Appraisal : Yes/No ✓
7. Other Activity : Reseach
Extension
Extra Curricular
8. Leadership Qualities : Yes / No ✓
9. Administrative Interest : Yes / No ✓

Signed By: Archana A.R

Date :

26/6/19

An Increment of
Rs-6000 w.e.f
June-2019

S.H.No

PRINCIPAL
BANGALORE CITY COLLEGE
No. 100, Chittara Main Road,
Banashankari, Bangalore
Kalyan Nagar (Post), Behind B.M.T.C. Bus Depot
Chelikere, Bangalore - 560 043



BANGALORE CITY COLLEGE

Performance Appraisal of Teaching Staff

1. Department : Computer Science
2. Name of the faculty : Shital Kulkarni
3. Classes Handled : UNDER GRADUATE ✓
POST GRADUATE
TECHNICAL
PROFESSIONAL
4. Opinion of the Class : Satisfactory / Good / Very Good ✓
5. Years of Experience : 7 years
6. Appraisal : ✓ Yes/No
7. Other Activity : Reseach
Extension ✓
Extra Curricular
8. Leadership Qualities : ✓ Yes / No
9. Administrative Interest : ✓ Yes / No

Signed By:

Shital Kulkarni
12/7/19

Date :

Increment of Rs-2000/-
w.e.f July-2019

S. N. Ra
PRINCIPAL
BANGALORE CITY COLLEGE
No. 100, Chelkera Main Road,
Bangalore - 560 043
Kalyan Nagar (Post), Behind BMTC Bus Dep
Chelkera, Bangalore - 560 043



BANGALORE CITY COLLEGE

Performance Appraisal of Teaching Staff

1. Department : PHYSICS
2. Name of the faculty : DR. KALAIVANI
3. Classes Handled : UNDER GRADUATE
POST GRADUATE ✓
TECHNICAL
PROFESSIONAL
4. Opinion of the Class : Satisfactory / Good / Very Good ✓
5. Years of Experience : 54 ✓
6. Appraisal : Yes/No ✓
7. Other Activity : Reseach ✓
Extension ✓
Extra Curricular
8. Leadership Qualities : Yes / No ✓
9. Administrative Interest : Yes / No ✓

An Increment of
RS- 2000/- from
03/2019 N.A.

PRINCIPAL
BANGALORE CITY COLLEGE
No. 100, Chelikeri Main Road,
Banarwad, Chelikeri Road,
Kalyan Nagar (Post), Behind SRTC Bus Depot,
Chelikeri, Bangalore - 560 043

Signed By : S. N. Kai
02/3/19
Date :



BANGALORE CITY COLLEGE

Performance Appraisal of Teaching Staff

1. Department : Administration
2. Name of the faculty : Srinivas Reddy.
3. Classes Handled : UNDER GRADUATE
POST GRADUATE
TECHNICAL
PROFESSIONAL ✓
4. Opinion of the Class : Satisfactory / Good / Very Good ✓
5. Years of Experience : 10 yrs
6. Appraisal : Yes/No ✓
7. Other Activity : Reseach
Extension
Extra Curricular
8. Leadership Qualities : Yes / No ✓
9. Administrative Interest : Yes / No ✓

An Increment of
Rs 6,000 with
Effect from Feb-2019
S.N.R.

PRINCIPAL
BANGALORE CITY COLLEGE
No. 100, Chelkera Main Road,
Banaswadi Outer Ring Road,
Kalyan Nagar (Post), Behind BMTC Bus Depot,
Chelkera, Bangalore - 560 043

Signed By :

Date :



BANGALORE CITY COLLEGE

Performance Appraisal of Teaching Staff

1. Department : Computer Science
2. Name of the faculty : Manjunath S
3. Classes Handled : UNDER GRADUATE
POST GRADUATE
TECHNICAL
PROFESSIONAL
4. Opinion of the Class : Satisfactory / Good / Very Good ✓
5. Years of Experience : 11 ✓
6. Appraisal : Yes/No ✓
7. Other Activity : Reseach
Extension ✓
Extra Curricular ✓
8. Leadership Qualities : Yes / No ✓
9. Administrative Interest : Yes / No ✓

An Increment of
Rs-2500 w.e.f
Aug-2019
PRINCIPAL
BANGALORE CITY COLLEGE
No. 160, Chelikere Main Road,
Banaswadi Outer Ring Road,
Kalyan Nagar (Post), Behind BMTC Bus Depo,
Chelikere, Bangalore - 560 043

Signed By :

Date :



BANGALORE CITY COLLEGE

Performance Appraisal of Teaching Staff

1. Department : Computer Science
2. Name of the faculty : Arati Mahopatra
3. Classes Handled : UNDER GRADUATE
POST GRADUATE ✓
TECHNICAL
PROFESSIONAL
4. Opinion of the Class : Satisfactory / Good / Very Good ✓
5. Years of Experience : 12 yrs
6. Appraisal : Yes/No ✓
7. Other Activity : Reseach ✓
Extension ✓
Extra Curricular
8. Leadership Qualities : Yes / No ✓
9. Administrative Interest : Yes / No ✓

An Increment of 4000/- with effect from April-18

BANGALORE CITY COLLEGE
No. 107
Bangalore
Kalyan Nagar (Post)
Chelikeri, E.

Signed By:


Date : 3/4/18



BANGALORE CITY COLLEGE

Performance Appraisal of Teaching Staff

1. Department : Dept. of Biochemistry
2. Name of the faculty : Mrs. Suchitra
3. Classes Handled : UNDER GRADUATE ✓
POST GRADUATE ✓
TECHNICAL
PROFESSIONAL
4. Opinion of the Class : Satisfactory / Good / Very Good ✓
5. Years of Experience : 01
6. Appraisal : ✓ Yes/No [increment of Rs 2000/-]
7. Other Activity : Reseach
Extension
Extra Curricular ✓ An Increment of
Rs - 2000/- w.e.f
May - 2018
8. Leadership Qualities : Yes / No
9. Administrative Interest : Yes / No

Signed By :  8/5/18

Date : May 8, 2018

BANGALORE CITY COLLEGE
No. 10, Chelkera M.
Sanghadi Outer Ring
Kalyan Nagar (Post), Behind SMT
Chelkera, Bangalore - 560043



BANGALORE CITY COLLEGE

Performance Appraisal of Teaching Staff

1. Department : Computer Science (Non Teaching)
2. Name of the faculty : Tirupati Babu
3. Classes Handled : UNDER GRADUATE
POST GRADUATE
TECHNICAL
PROFESSIONAL
4. Opinion of the Class : Satisfactory / Good / Very Good ✓
5. Years of Experience : 14 yrs ✓
6. Appraisal : Yes/No ✓
7. Other Activity : Reseach
Extension
Extra Curricular ✓
8. Leadership Qualities : Yes / No
9. Administrative Interest : Yes / No ✓

An Increment of 1000/- with effect from April-2018

PRINCIPAL
BANGALORE CITY COLLEGE
 No. 185, ... Main Road,
 Bangalore ... Road,
 Kalyan Nagar (Post), Behind BMC Bus Depot,
 Chelikere, Bangalore - 560 043

Signed By : 8/11/18

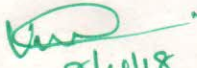
Date :



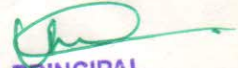
BANGALORE CITY COLLEGE

Performance Appraisal of Teaching Staff

1. Department : Accounts / Administration
2. Name of the faculty : Mr. Lakshmanan
3. Classes Handled : UNDER GRADUATE
POST GRADUATE
TECHNICAL
PROFESSIONAL ✓
4. Opinion of the Class : Satisfactory / Good / Very Good ✓
5. Years of Experience : 20 yrs
6. Appraisal : Yes/No ✓
An Increment of
Rs - 3000/-
w.e.f April-2018
7. Other Activity : Reseach
Extension
Extra Curricular
8. Leadership Qualities : Yes / No ✓
9. Administrative Interest : Yes / No ✓

Signed By : 
8/4/18

Date :


PRINCIPAL
BANGALORE CITY COLLEGE
No. 190, Chelikeri Main Road,
Banashankari, Outer Ring Road,
Kalyan Nagar (Post), Behind BMTC Bus Depot,
Chelikeri, Bangalore - 560 043



BANGALORE CITY COLLEGE

Performance Appraisal of Teaching Staff

1. Department : Commerce & management
2. Name of the faculty : NAZNEEN.A
3. Classes Handled : UNDER GRADUATE ✓
POST GRADUATE ✓
TECHNICAL
PROFESSIONAL
4. Opinion of the Class : Satisfactory / Good / Very Good ✓
5. Years of Experience : 03
6. Appraisal : Yes/No ✓
7. Other Activity : Reseach
Extension
Extra Curricular ✓
8. Leadership Qualities : Yes / No ✓
9. Administrative Interest : Yes / No ✓

Signed By :

[Signature]

Date :

5/3/18

*Jobbery Revised
with an Increment
of 7,500/-
with effect from
March 18*

PRINCIPAL
BANGALORE CITY COLLEGE
No. 160, Chelikeri Main Road,
Banashankari, Bangalore
Kalyan Nagar (Post), near to BRTC Bus Depot,
Chelikeri, Bangalore - 560 043



BANGALORE CITY COLLEGE

Performance Appraisal of Teaching Staff

1. Department : Bio-Technology
2. Name of the faculty : Ms. Priya John
3. Classes Handled : UNDER GRADUATE ✓
POST GRADUATE ✓
TECHNICAL
PROFESSIONAL
4. Opinion of the Class : Satisfactory / Good / Very Good ✓
5. Years of Experience : 15 yrs
6. Appraisal : Yes/No ✓
7. Other Activity : Reseach ✓
Extension ✓
Extra Curricular ✓
8. Leadership Qualities : Yes / No ✓
9. Administrative Interest : Yes / No ✓

Salary Revised with Increment of 41000/- with effect from July-18

Principal
BANGALORE CITY COLLEGE
No. 180
Banast and
Kalyan Nagar (Post
Chelkara, Bangalore

Signed By : *[Signature]*

Date : 4/7/18



BANGALORE CITY COLLEGE

Performance Appraisal of Teaching Staff

1. Department : FASHION and Apparel Designing
2. Name of the faculty : MS. HADIYA ZINAB
3. Classes Handled : UNDER GRADUATE ✓
POST GRADUATE
TECHNICAL
PROFESSIONAL
4. Opinion of the Class : Satisfactory / Good / Very Good ✓
5. Years of Experience : 11 yrs
6. Appraisal : Yes/No ✓
7. Other Activity : Reseach
Extension ✓
Extra Curricular ✓
8. Leadership Qualities : Yes / No ✓
9. Administrative Interest : Yes / No ✓

Signed By : 

Date : 12/12/18

An Increment of
6000 is given
with effect from
Oct - 2018

PRINCIPAL
BANGALORE CITY COLLEGE
No. 179, ... Road,
Banjara Nagar (West), Bangalore - 560 043
Kalyan Nagar (West), Bangalore - 560 043
Chelkere, Bangalore - 560 043



BANGALORE CITY COLLEGE

Performance Appraisal of Teaching Staff

1. Department : Computer Science
2. Name of the faculty : Innahai Anugraham
3. Classes Handled : UNDER GRADUATE ✓
POST GRADUATE
TECHNICAL
PROFESSIONAL
4. Opinion of the Class : Satisfactory / Good / Very Good
5. Years of Experience : 10 years
6. Appraisal : Yes/No
7. Other Activity : Reseach
Extension
Extra Curricular ✓ paper publications
8. Leadership Qualities : Yes / No
9. Administrative Interest : Yes / No

Signed By :

Date : 2/08/18

*Salary incremented with
RS-500 with effect
from Aug-2018*


BANGALORE CITY COLLEGE
No. 160, Chelikeri Road,
Banashankari, Bangalore - 560075
Kalyan Nagar (Post) Bangalore - 560075
Chelikeri, Bangalore - 560075



BANGALORE CITY COLLEGE

Performance Appraisal of Teaching Staff

1. Department : *Commerce & management*
2. Name of the faculty : *Sowmya-S*
3. Classes Handled : UNDER GRADUATE ✓
POST GRADUATE
TECHNICAL
PROFESSIONAL
4. Opinion of the Class : Satisfactory / Good / Very Good ✓
5. Years of Experience : *07*
6. Appraisal : ✓ Yes/No
7. Other Activity : Reseach
Extension
Extra Curricular
8. Leadership Qualities : ✓ Yes / No
9. Administrative Interest : ✓ Yes / No

Signed By : *Sowmya-S* 

Date : *2/08/18*

*Salary Revised with
Increment of Rs 4,000
with effect from August-18*

PRINCIPAL
BANGALORE CITY COLLEGE
No. 160, Melkote Main Road,
Banashankari, Bangalore - 560 043
Kalyan Nagar (Post), Behind BMTC Bus Depot,
Chelikeri, Bangalore - 560 043



BANGALORE CITY COLLEGE

Performance Appraisal of Teaching Staff

1. Department : Chemistry
2. Name of the faculty : Ms. Shalini . A
3. Classes Handled : UNDER GRADUATE ✓
POST GRADUATE ✓
TECHNICAL
PROFESSIONAL
4. Opinion of the Class : Satisfactory / Good / Very Good ✓
5. Years of Experience : 4 yrs
6. Appraisal : Yes/No ✓
7. Other Activity : Reseach
Extension ✓
Extra Curricular ✓
8. Leadership Qualities : Yes / No ✓
9. Administrative Interest : Yes / No ✓

Signed By :

Date : 4/12/18

An Increment of
9,000 from
Dec-2018

PRINCIPAL
BANGALORE CITY COLLEGE
No. 100, Kalyan Nagar
Kalyan Nagar (Post),
Chelkere, Bangalore - 560075



BANGALORE CITY COLLEGE

Performance Appraisal of Teaching Staff

1. Department : Microbiology and Genetics
2. Name of the faculty : Ms. Priya John.
3. Classes Handled : UNDER GRADUATE ✓
POST GRADUATE ✓
TECHNICAL
PROFESSIONAL
4. Opinion of the Class : Satisfactory / Good / Very Good ✓
5. Years of Experience : 13 yrs
6. Appraisal : Yes/No ✓
7. Other Activity : Reseach ✓
Extension ✓
Extra Curricular ✓
8. Leadership Qualities : Yes / No ✓
9. Administrative Interest : Yes / No ✓

An Increment of
Rs 1,500/- with
effect from
April-2017

PRINCIPAL
BANGALORE CITY COLLEGE
No. 100
Bangalore
Kalyan Nagar (Post) Bangalore - 560 043
Chelikere, Bangalore - 560 043

Signed By :

Date :

5/4/17



BANGALORE CITY COLLEGE

Performance Appraisal of Teaching Staff

1. Department : Bio-chemistry
2. Name of the faculty : Dr. Somali Ghosh
3. Classes Handled : UNDER GRADUATE ✓
POST GRADUATE ✓
TECHNICAL
PROFESSIONAL
4. Opinion of the Class : Satisfactory / Good / Very Good ✓
5. Years of Experience : 12 yrs
6. Appraisal : Yes/No ✓
7. Other Activity : Reseach ✓
Extension ✓
Extra Curricular ✓
8. Leadership Qualities : Yes / No ✓
9. Administrative Interest : Yes / No ✓

An Increment of
Rs 3,000/- with
effect from
Oct-2017

PRINCIPAL
BANGALORE CITY COLLEGE
No. 100, Channarayana Road,
Bene. Nagar, Bangalore - 560 043
Kalyan Nagar Branch, B.S. Dept.
Chellikeri, Bangalore - 560 043

Signed By :

Date : 5/10/2017



BANGALORE CITY COLLEGE

Performance Appraisal of Teaching Staff

1. Department : Administration
2. Name of the faculty : Mr. Narasimha Murthy
3. Classes Handled : UNDER GRADUATE ✓
POST GRADUATE ✓
TECHNICAL
PROFESSIONAL

4. Opinion of the Class : Satisfactory / Good / Very Good ✓

5. Years of Experience : 2047

6. Appraisal : Yes/No ✓

7. Other Activity : Reseach
Extension
Extra Curricular

8. Leadership Qualities : Yes / No

9. Administrative Interest : Yes / No ✓

Signed By : *msb*

Date : 8/10/17

An Increment of
Rs. 2000 w.e.f
Oct-2017

PRINCIPAL
BANGALORE CITY COLLEGE
No. 160, Chelikere Main Road,
Banaswadi Outer Ring Road,
Kalyan Nagar (Post), Behind BMTC Bus Depo
Chelikere, Bangalore - 560 043





BANGALORE CITY COLLEGE

Performance Appraisal of Teaching Staff

1. Department : PHYSICS
2. Name of the faculty : Mr. Gurus Praxod. A
3. Classes Handled : UNDER GRADUATE
POST GRADUATE ✓
TECHNICAL
PROFESSIONAL
4. Opinion of the Class : Satisfactory / Good / Very Good ✓
5. Years of Experience : 6 yrs
6. Appraisal : Yes/No ✓
7. Other Activity : Reseach
Extension ✓
Extra Curricular ✓
8. Leadership Qualities : Yes / No ✓
9. Administrative Interest : Yes / No ✓

An Increment of
Rs. 3000 with
effect from
Oct-2017


PRINCIPAL
BANGALORE CITY COLLEGE
No. 100, Chelikeri Main Road,
Banaswadi Outer Ring Road,
Kalyan Nagar (Post), Bengal 2nd C Bus D
Chelikeri, Bangalore - 560 048

Signed By : 

Date : 8/10/17



BANGALORE CITY COLLEGE

Performance Appraisal of Teaching Staff

1. Department : Computers Science
2. Name of the faculty : ms. Arati mohapatra
3. Classes Handled : UNDER GRADUATE
POST GRADUATE ✓
TECHNICAL
PROFESSIONAL
4. Opinion of the Class : Satisfactory / Good / Very Good ✓
5. Years of Experience : 11 yrs
6. Appraisal : Yes/No ✓
7. Other Activity : Reseach ✓
Extension ✓
Extra Curricular
8. Leadership Qualities : Yes / No ✓
9. Administrative Interest : Yes / No ✓

An Increment of
Rs, 2100/- with
effect from
Nov-2017

PRINCIPAL
BANGALORE CITY COLLEGE
No. 160, Chelikeri Main Road,
Banaswadi Outer Ring Road,
Kalyan Nagar (Post), Behind BMTCL Bus De
Chelikeri, Bangalore - 560 043

Signed By :

Date : 10/11/17



BANGALORE CITY COLLEGE

Performance Appraisal of Teaching Staff

1. Department : English
2. Name of the faculty : W.G. Moni B.
3. Classes Handled : UNDER GRADUATE ✓
POST GRADUATE ✓
TECHNICAL
PROFESSIONAL

4. Opinion of the Class : Satisfactory / Good / Very Good ✓

5. Years of Experience : 12 yrs

6. Appraisal : Yes/No ✓

7. Other Activity : Reseach

Extension ✓

Extra Curricular ✓

8. Leadership Qualities : Yes / No ✓

9. Administrative Interest : Yes / No ✓

Signed By :

Date : 11/12/17

Revised existing
Salary to Rs
21,000 w.e.f. Dec-17

PRINCIPAL
BANGALORE CITY COLLEGE
No. 160, Chelkere Main Road,
Bangawadi Outer Ring Road,
Kalyan Nagar (Post), Bengal DMTC Bus De
Chelkere, Bangalore - 560 043



BANGALORE CITY COLLEGE

Performance Appraisal of Teaching Staff

1. Department : Biochemistry
2. Name of the faculty : Mrs. R. Gomathi
3. Classes Handled : UNDER GRADUATE ✓
POST GRADUATE ✓
TECHNICAL
PROFESSIONAL

4. Opinion of the Class : Satisfactory / Good / Very Good ✓

5. Years of Experience : 8 years [2000 increment]

6. Appraisal : Yes/No ✓

7. Other Activity : Reseach
Extension ✓
Extra Curricular ✓

8. Leadership Qualities : Yes / No

9. Administrative Interest : Yes / No

Signed By : *mmg*
5/11/17

Date : NOV, 2017

An Increment of
Rs - 2000 w.e.f
Nov-2017

BANGALORE CITY COLLEGE
No. 160, Chelikere Main Road,
Banerwadi Outer Ring Road,
Kalyan Nagar (Post) Behind BMTCL Bus Depot,
Chelikere, Bangalore - 560 043



BANGALORE CITY COLLEGE

Performance Appraisal of Teaching Staff

1. Department : Biochemistry.
2. Name of the faculty : Dr. Somali Ghosh.
3. Classes Handled : UNDER GRADUATE ✓
POST GRADUATE ✓
TECHNICAL
PROFESSIONAL
4. Opinion of the Class : Satisfactory / [✓] Good / Very Good
5. Years of Experience : 10 [increment of ₹3000]
6. Appraisal : [✓] Yes/No An Increment of
RS - 2300/- w.e.f
Nov - 2017
7. Other Activity : Reseach
Extension ✓
Extra Curricular ✓
8. Leadership Qualities : [✓] Yes / No
9. Administrative Interest : [✓] Yes / No

Signed By :

Date : Nov, 2017

PRINCIPAL
BANGALORE CITY COLLEGE
No. 180, Chalkere Main Road,
Chalkere Outer Ring Road,
Kalyan Nagar (Post), Behind B.M.T. N. 4
Chalkere, Bangalore - 560 045



BANGALORE CITY COLLEGE

Performance Appraisal of Teaching Staff

1. Department : CHEMISTRY
2. Name of the faculty : NAJMA BANU.F.
3. Classes Handled : UNDER GRADUATE
 POST GRADUATE
TECHNICAL
PROFESSIONAL
4. Opinion of the Class : Satisfactory / Good / Very Good
5. Years of Experience : 08
6. Appraisal : Yes/No Increment of Rs. 2000/-
7. Other Activity : Reseach
Extension
Extra Curricular
8. Leadership Qualities : Yes / No
9. Administrative Interest : Yes / No

Signed By : *mb*

Date : July 2016

An Increment of
Rs 2000/- w.e.f
July 2016

BANGALORE CITY COLLEGE
Principal
No. 100, Chelkere Main Road,
Banaswadi Outer Ring Road,
Kalyan Nagar (Post) Behind BMTC Bus Depot,
Shelkote, Bangalore - 560 043

Paternity



CASUAL LEAVE APPLICATION

Name Manjunath.S

Designation Asst. professor

Casual Leave on Credit

No of Days leave requested

From 10/10/2011 To 18/10/2011

Reason for leave To care of my wife and baby in hospital

Leave Granted / Not Granted

Date	Time	Class	Name of the Compensating Staff
------	------	-------	--------------------------------

[Signature]
Signature of Staff

[Signature]
Signature of HOD

[Signature]
Signature of Principal
BANGALORE CITY COLLEGE
No. 160, Cheikere Main Road,
Banawadi Outer Ring Road,
Kalyan Nagar (Post), Behind BMTC Bus Depot,
Cheikere, Bangalore - 560 043

Paternity Leave



CASUAL LEAVE APPLICATION

Name Manjunath.S

Designation Asst professor

Casual Leave on Credit

No of Days leave requested

From 20/02/2015 To 28/02/2015

Reason for leave To take care of my wife and baby in Hospital

Leave Granted / Not Granted

Date	Time	Class	Name of the Compensating Staff
------	------	-------	--------------------------------

[Signature]
Signature of Staff

[Signature]
Signature of HOD

[Signature]
Signature of Principal
BANGALORE CITY COLLEGE
No. 160, Cheikere Main Road,
Banawadi Outer Ring Road,
Kalyan Nagar (Post), Behind BMTC Bus Depot,
Cheikere, Bangalore - 560 043

Paternity Leave

CASUAL LEAVE APPLICATION



Name: Uru Prasad. A

Designation: Asst. Professor

on Credit

No of Days leave requested

From 5/06/2018 To 4/06/2018

Reason: My wife and baby is in hospital

Approved / Not Granted

Time	Class	Name of the Compensating Staff
------	-------	--------------------------------

Signature of Staff

S.N. Jain
Signature of HOD

PRINCIPAL
BANGALORE CITY COLLEGE
No. 160, Chokere Main Road,
Signature of Principal

Kalyan Nagar (Post), Behind BMT
Chokere

From,
Najma Banu.F.,
Dept. of Chemistry,
Bangalore City College,
Bangalore -

Date: 1.04.17
Place: Bangalore.

To,
The Principal,
Bangalore City College,
Bangalore.

Respected Sir, Sub: Request for Maternity leave

I am serving in this institution from past 4 years. I request you to give a maternity leave for 5 months ie April - August 2017. If I am given maternity leave ~~and~~ ^{then} I will rejoin the college and report for duty on Sept 2017 (1.9.17)

Thanking you
forwarded to
the principal,
for required
action.
S/

Considered and
granted with the
permission of mgmt
[Signature]

Thank you's obidently

S/-

(Najma Banu.F.)
(1.04.17)

Bangalore City College
160, Chelikkere Main Road
Kalyan Nagar, Bangalore-43

11/03/2019

Date:- 19/3/2019

From,

P. Sai Sudha,

Assistant Professor (Computer Science),

Bangalore city college,

Chelokare, Kalyan Nagar,

Bangalore - 560043

To,

The Director,

Bangalore city college,

Chelokare, Kalyan Nagar,

Bangalore - 560043

Subject:- Maternity Leave application

Respected sir,

I am P. Sai Sudha, Asst. Professor from Computer Science department. I am pleased to inform you that I am an expecting mother. I am in seventh month of my pregnancy. My delivery date is on 7/11/19. I would like to avail maternity leave and I would also require two months of leave for rest and nurture my baby.

As per my doctor's suggestion, I took leave from 12th March 2019 due to bed rest. Hence, I request you to please grant me eleven months of leave i.e. from 12/3/2019 to 12/2/2020.

Sanctioned with the permission from right.

Jna
PRINCIPAL
BANGALORE CITY COLLEGE
No. 160, Chelokare Main Road,
Banaswadi Outer Ring Road,
Kalyan Nagar (Post), Behind BMTCL Bus Depot
Chelikeri, Bangalore - 560 043

Forwarded to the
Principal For needful
Action

Head of the Department
Dept. of Computer Science
Bangalore City College
#160, Chelokare, Main Road
Kalyan Nagar, Bangalore-43

Thanking you,

Yours Sincerely,

P. Sai Sudha

e.no.