

20/ May/ 2016

CIRCULAR

It is hereby informed to all UG/PG HOD's and IQAC Committee members to assemble in CEO Chamber at 3:00 pm sharply without fail.

Agenda of the meeting:-

- (1) Submission of ^{documents} activities held in the
- (2) Submission of document for activities held during last academic year for preparation AQRAR Report-2016.

B.M.S.
PRINCIPAL

Copy to:-

- (1) Dr. Lakshma Reddy. B.
- (2) Dr. Devarajulu
- (3) Adisecho. K.
- (4) Manjinarath
- (5) Dr. S. N. Rai
- (6) Ms. Uma Maheswari
- (7) Ms. Priya John
- (8) Dr. Samal Gosh
- (9) Dr. Narasimha
- (10) Ms. Hadiya Zainab. Indira
- (11) Megharaj
- (12) All UG and PG HOD's

22/ May / 2016

MINUTES of meeting

Minutes of the meeting held on 22/05/2016 at 3:00pm in IQAC Chamber.

members present:-

- ① Dr. B. Lakshma Reddy, Chairperson
 - ② Dr. Deverajulu.
 - ③ Mr. Manjineeth. S
 - ④ Mr. Adiseke, K
 - ⑤ Mr. Narasimh
 - ⑥ Dr. S. N. Rai
 - ⑦ Dr. Somali Ghosh.
 - ⑧ Mr. Megharaj
- Special invitees:-

- ① Mr. Ananth. H. A
- ② Mr. Monis
- ③ Mr. Syed Agar
- ④ Mr. Maria Swamy.
- ⑤ Ms Anisha.

leave of absents: Nil

- ① Mr. Meenakshi Sundaram.

Chairperson welcomed all committee members, special invitees and all UG and PG HOD's, meeting commenced.

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Agenda 1: Documents required for preparation of AEAR Report. Co-ordinator explained documents required to all UJPA HoDs and discussed detail and gave time to submit the documents by one week. (By next Monday)

Agenda 2: Organising Seminars. The IOAE Committee informed to organising seminars for all the departments.

Agenda 3: Conference to be held on March 28 by all departments.

Agenda 4: Extra curricular activities

Department should conduct other extra curricular activities like inter college fest, Quiz, and other competitions.

Meeting concluded with thanks to all participants.

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22/11/16

Dr. P. S. P. P. P.
JOEL HINSON
LECTURER
(S. H. P. R. D.)

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22/05/16

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Report

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